



**UNITED STATES DISTRICT COURT  
District of Oregon**

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**Order Modifying LR 10.3 – Personal Identifiers**

In accordance with the provision of 28 U.S.C. § 2071(e), LR 10.3 is amended and takes effect on July 1, 2002. The full text of the amended rule is printed below:

**LR 10.3 Personal Data Identifiers** (*See Also* LR 100.17(b))

- (a) **General Policy:** In compliance with the policy of the Judicial Conference of the United States, and in order to promote electronic access to case files while also protecting personal privacy and other legitimate interests, parties shall refrain from including, or shall redact where inclusion is necessary, the following personal identifiers from all pleadings filed with the court, on or after June 1, 2002, including exhibits thereto, whether filed electronically or in paper, unless otherwise ordered by the court.

  - (1) **Social Security Numbers:** If an individual's social security number must be included in a pleading, only the last four digits of that number should be used.
  - (2) **Names of Minor Children:** If the involvement of a minor child must be mentioned, only the initials of that child should be used.
  - (3) **Dates of Birth:** If an individual's date of birth must be included in a pleading, only the year should be used.
  - (4) **Financial Account Numbers:** If financial account numbers are relevant, only the last four digits of these numbers should be used.
- (b) **Responsibility:** Responsibility for redacting personal identifiers rests solely with counsel and the parties. The Clerk will not review pleading, papers, or other documents for compliance with this rule.
- (c) **Exemptions:** The transcript of the administrative record in social security proceedings are exempted from the requirements of this rule.

Comments about the rule change should be delivered in writing to the clerk's office by the close of business on August 31, 2002.

Done on behalf of the Court on June 21, 2002.

**Ancer L. Haggerty  
Chief Judge**

cc: Gregory Walters, Circuit Executive  
District Judicial Officers